



## **Guidelines for In-Person Gatherings**

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable. Although the CTMSS has instituted reasonable practices in an attempt to lessen or reduce the spread of COVID-19, the CTMSS cannot guarantee that you will never get exposed to the virus or get sick from it. By attending the CTMSS 2021 PULSES Workshop and/or Annual Meeting in West Palm Beach Florida, you voluntarily assume all risks related to exposure to COVID-19.

As part of the Clinical TMS Society's (CTMSS) comprehensive, multi-layered plan to allow for in-person events, the CTMSS has adopted new policies and protocols to help ensure safety. These include the following guidelines and precautions.

- Attendees are required to complete the CTMSS Covid Liability Waiver and Release of Claims form prior to checking-in on-site at the Palm Beach Convention Center.
- Attendees must wear face coverings that completely always cover their mouth and nose, in both indoor and outdoor spaces, and attendees must maintain physical distance of at least six feet.
- Attendees are encouraged to return to the same seat in the General Session room when we transition for breaks, lunch, and breakouts.
- The touching of shared surfaces is discouraged, and the sharing of objects should be limited. If items must be shared, hands must be washed or sanitized afterwards.
- All personal belongings must stay with the guest during the event. The CTMSS staff cannot hold or store belongings at the registration desk.
- Cell phones and other personal items are discouraged from being set on the table or other public surfaces.
- All food and beverage items will be attended to and served by a server unless individual bottled beverages and snacks are provided for guests.
- There will be no self-serve buffet style catering.
- The Palm Beach Convention Center will:
  - Have hand sanitizer stations located throughout the building and near every meeting room door. The touch-free station dispenses will either have an alcohol-based hand sanitizer with at least 70% alcohol or an ethanol-based hand sanitizer with at least 60% alcohol.
  - Disinfect all touchpoints on a continual basis during event hours and overnight. Touchpoints include stair and escalator handrails, door handles, door crash-bars, elevator and ATM buttons, house phones, concession stand counters and tables, and common-area tables and benches.
  - Thoroughly disinfect restrooms regularly during event hours. Restrooms feature touch-free soap dispensers, sink faucets, toilet fixtures, urinal fixtures and paper-towel dispensers. The touch-free designs reduce cross-contamination and encourage better hygiene.
  - Require all employees to complete health questionnaires at the beginning of each shift and wear masks, hairnets/hats and gloves.
  - Follow all sanitation protocol mandated by the CDC, federal, state, and local guidelines and/or restrictions for service stations, service carts, beverage stations, counters, handrails, dining tables, bar tops, stools and chairs and trays.
- Please do not attend the event if you are experiencing any of the following symptoms:
  - Cough
  - Shortness of breath
  - Sore throat
  - Muscle Aches
  - Headache
  - Chills/Shaking
  - Lost sense of taste/smell
  - Fever greater than 100.4°F

**Wear a mask, watch your distance, wash your hands.**

*The Clinical TMS Society guidelines for in-person gatherings may change per CDC Guidelines.*